



Society of St. Vincent de Paul National Council

Marketing and Communications Internship

Are you a college student looking for experience in your field of study? Are you a post-grad looking for experience to add to your résumé? Are you thinking about a career change, and want to see if the marketing and communications and/or nonprofit field is right for you?

The Society of St. Vincent de Paul's National Office, located in Maryland Heights, Mo., is looking for an intern for its Marketing & Communications Department. During this internship, you will work on and gain experience on a variety of marketing and communications projects which may include: marketing, writing, research, publications, media relations, event planning, video production and social media.

Key Responsibilities

- Assist with production work for the network television series "Our Faith in Action: Today's Society of St. Vincent de Paul" that airs on Eternal Word Television Network (EWTN)
- Assist in researching and writing for articles, press releases and other communications materials
- Research Projects
- Assist with social media planning

Skills, Knowledge and Experience

- Mass communications experience
- Project management and coordination experience
- Good time management and verbal communication skills are helpful
- Knowledge of AP writing style and writing skills are helpful
- Knowledge of Microsoft products
- Detail-oriented and well-organized
- Good research skills
- Video editing skills are helpful

Scope

- This position will work directly with the National Director of Marketing & Communications and the Marketing Communications Specialist
- This internship offers flexible hours that will equal anywhere from 10-20 hours/week
- On occasion, remote work is possible
- This internship can be done for school credit
- This internship will run through the fall semester with the possibility of extension

If you or someone you know is interested, please contact:

Michelle Boyer
Marketing Communications Specialist
314-576-3993 ext.219
mboyer@svdpusa.org

Information about the Society of St. Vincent de Paul

One of the largest charitable organizations in the world, the Society of St. Vincent de Paul (www.svdpusa.org) is an international, nonprofit, Catholic lay organization of about 800,000 men and women who voluntarily join together to grow spiritually by offering person-to-person service to the needy and suffering in 150 countries on five continents. With the U.S. headquarters in St. Louis, Mo., membership in the United States totals nearly 100,000 in 4,400 communities.

SVdP offers a variety of programs and services, including home visits, housing assistance, disaster relief, education and mentoring, food pantries, dining halls, clothing, assistance with transportation, prescription medication, and rent and utility costs. The Society also works to provide care for the sick, the incarcerated and the elderly. Over the past year, SVdP provided over \$3.4 billion in tangible and in-kind services to those in need, made more than 2.1 million personal visits (homes, hospitals, prisons and eldercare facilities) and helped more than 5.4 million people regardless of race, religion or national origin.